

Communication to CoR Service Providers

LLE to send via email to CoR service providers.

Compliance with 'heavy-vehicle chain of responsibility' obligations is a shared responsibility, while all parties within the chain have different responsibilities and obligations to achieve compliance with the Heavy Vehicle National Law, it is important that we continue to work together to achieve compliance.

The purpose of this email is to confirm the arrangements between Lend Lease Engineering (**LLE**) and **insert company name** to manage our shared responsibilities within one or more road transport chains, and to ensure the safe haulage/supply of materials on the Northern Connector Project.

1 Expectations with respect to chain of responsibility obligations

LLE's expectations of you as a co-participant in one or more road transport chains include the following:

- For the duration of the works on the Northern Connector Project, LLE requires you and your subcontractor/s to continue to take all reasonable steps to comply with your chain of responsibility obligations.
- From time to time, LLE will require information from you about the specific measures adopted by you to manage your obligations under these chain of responsibility laws, and to assist LLE to meet its duties when such requests are made, LLE expects that you will provide such information as soon as reasonably practicable.
- LLE will continue to require you and your subcontractor/s to engage in full co-operation and consultation with LLE in respect of our shared chain of responsibility obligations.
- LLE will, from time to time, review and monitor your processes and systems, ask questions to satisfy ourselves that you are complying with your chain of obligations, and retain copies of any of these materials.
- If LLE raises an area of concern with you, LLE requires that you co-operate in relation to the investigation of the non-conformance, and take all reasonable steps to remedy those non-conformances, as soon as reasonably practicable.

2 Request for materials

LLE is currently in the process of updating its records in relation to chain of responsibility issues. As a Service Provider to LLE participating within one or more road transport chains, could you please complete the attached LLE626C Compliance Audit Checklist and return the completed assessment to LLE along with all documented evidence referenced in your self audit. LLE will review these documents for CoR compliance and retain copies of any of these documents for our records. You will be contacted on completion of LLE's audit and informed of the audit findings. If you have any queries in relation to the above, please contact the Andy White on 0438 772 785.

Yours sincerely

Danny Parkinson
Project Director – Northern Connector Project
Lend Lease Engineering